

150.45 CONCLUDING INSTRUCTIONS - WHEN TO BEGIN DELIBERATIONS,
CHARGE CONFERENCE.

NOTE WELL: The judge must excuse the alternate juror(s).

Members of the jury, in just a moment I will send you to the jury room. You are to proceed only with the matter of the selection of your foreperson. Do not begin your deliberations in this case until such time as the bailiff delivers the verdict sheet to you. When the verdict sheet is delivered, you may then begin your deliberations. When you have reached a unanimous verdict and are ready to pronounce it, please have your foreperson properly mark or write your answers on the verdict sheet, date and sign the verdict sheet and notify the bailiff by knocking on the door to the jury room. You will then be returned to the courtroom to pronounce your verdict.

You may now go to the jury room and select your foreperson.

NOTE WELL: The procedures set forth in Rule 21 of the General Rules of Practice for the Superior and District Courts must be followed. One procedure that can be used is as follows:

Counsel, before sending the verdict sheet to the jury and allowing them to begin their deliberations, are there any specific objections to any portion of the charge, or to any omission therefrom?

NOTE WELL: Consider all specific requests and, if appropriate, bring the jury back and correct or add to the charge. If requests for corrections or additions are rejected, attorneys must be allowed to make specific objections on the record.

After all specific requests have been submitted and considered and the proper record notation(s) made, give the verdict sheet to the bailiff and ask him to hand

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it to the jury without comment, unless further instructions are necessary.

If it is necessary to return the jury to the courtroom for corrections or additions to the charge, the judge should address the jury, in the courtroom, as follows:

Members of the jury, some additional instructions are necessary to [correct] [further explain] the previous instructions I gave you.

I charge you that (*here state additional instructions*).

You may now return to the jury room and begin your deliberations as soon as you receive the verdict sheet.

NOTE WELL: Repeat the question to the lawyers regarding corrections or additions to the charge. If there are further specific requests repeat the same procedure as before; if not, hand the verdict sheet to the bailiff to give to the jury.