

Basic Principles of Local Government Purchasing

**UNC School of Government
*Held In-Person (Room 2603) and Virtually (via Zoom)***

Monday, January 27 – Wednesday, January 29, 2025

Course Agenda

Live Sessions

**Day 1: The Big Picture
Monday, January 27**

(4.0 hours total time; 3.5 hours instruction time)

1:00 p.m. to 1:15 p.m.

Introduction and Outline of Requirements for CLGPO and CEIO Certification
Crista M. Cuccaro, UNC School of Government

1:15 p.m. to 2:30 p.m.

Basic Legal Requirements for Public Contracting
Crista M. Cuccaro, UNC School of Government

2:30 p.m. to 2:45 p.m.

Break

2:45 p.m. to 3:45 p.m.

Local Government Law Overview
Robert P. Joyce, UNC School of Government

3:45 p.m. to 4:00 p.m.

Break

4:00 p.m. to 5:00 p.m.

North Carolina Competitive Bidding Requirements
Crista M. Cuccaro, UNC School of Government

5:00 p.m.

Adjourn

Agenda continues on the following page.

Day 2: State Law Specifics
Tuesday, January 28

(6.5 hours total time; 5.0 hours instruction time)

9:00 a.m. to 10:15 a.m.

Exceptions to North Carolina Competitive Bidding Laws
Crista M. Cuccaro, UNC School of Government

10:15 a.m. to 10:30 a.m.

Break

10:30 a.m. to 11:45 a.m.

Basic Legal Requirements for Public Construction Contracting
Crista M. Cuccaro, UNC School of Government

11:45 a.m. to 12:45 p.m.

Lunch and Networking

1:00 p.m. to 2:00 p.m.

Purchasing Ethics, Conflicts of Interest, Gifts & Favors
Crista M. Cuccaro, UNC School of Government

2:00 p.m. to 2:15 p.m.

Break

2:15 p.m. to 3:30 p.m.

Basic Legal Requirements for Surplus Property Disposal
Crista M. Cuccaro, UNC School of Government

3:30 p.m.

Adjourn

Agenda continues on the following page.

**Day 3: Federal Rules and
Putting It All Together
Wednesday, January 29**

(5.75 hours total time; 4.25 hours instruction time)

9:00 a.m. to 10:00 a.m.	How to Find What You Need to Know—Locating Statutes and Other Resources <i>Crista M. Cuccaro, UNC School of Government</i>
10:00 a.m. to 10:15 a.m.	Break
10:15 a.m. to 11:15 a.m.	Procurement Pursuant to the Uniform Guidance (2 C.F.R. Part 200) <i>Crista M. Cuccaro, UNC School of Government</i>
11:15 a.m. to 11:30 a.m.	Break
11:30 a.m. to 12:00 p.m.	Introduction to the North Carolina Association of Governmental Purchasing <i>Craig Wilkie, President Purchasing Agent, Craven County</i>
12:00 p.m. to 1:00 p.m.	Lunch
1:00 p.m. to 2:30 p.m.	Recap Using Case Problems <i>Crista M. Cuccaro, UNC School of Government</i>
2:30 p.m. to 2:45 p.m.	Introduction to Knowledge Check and Time for Questions <i>Crista M. Cuccaro, UNC School of Government</i>
2:45 p.m.	Adjourn

Attendance Policy

In order to receive a course completion certificate, participants must attend all sessions and be accessible for questions. Failure to satisfy this requirement may result in the denial of a course completion certificate.

Video Camera and Microphone

Online attendees must have access to a video camera and working microphone. The instructor requests that all participants leave their video cameras on during course sessions.