

**Course Agenda
Intermediate Purchasing Seminar
Tuesday, November 19 through Thursday, November 21, 2024**

In Person at the School of Government, Room 2603

Required Pre-Recorded Lectures

*Students must watch each lecture **prior** to the first day of in-person instruction on Tuesday, November 19. The pre-recorded lectures include embedded questions, which track your participation. If you do not watch the videos, you will not receive a certificate for completion of the course.*

- Purchasing and Contracting Law Recap (30 minutes)
- Uniform Guidance and Procurement (15 minutes)
- Surplus Property Disposal for Local Governments (30 minutes)
- Ethics and Conflicts of Interest (30 minutes)

Live Sessions

Tuesday, November 19, 2024

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| 12:00 p.m. to 12:15 p.m. | Introduction and Course Overview
Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government |
| 12:15 p.m. to 1:45 p.m. | Purchasing and Construction Contracting Law: Recap and Case Problems
Crista M. Cuccaro, UNC School of Government |
| 1:45 p.m. to 2:00 p.m. | Break |
| 2:00 p.m. to 3:00 p.m. | Surplus Property Disposal: Case Problems
Crista M. Cuccaro, UNC School of Government |

- 3:00 p.m. to 3:15 p.m.** **Break**
- 3:15 p.m. to 4:15 p.m. Bids Gone Bad: Case Problems
Crista M. Cuccaro, UNC School of Government
- 4:15 p.m.** **Adjourn**

Wednesday, November 20, 2024

- 9:00 a.m. to 10:15 a.m. Ethics and Conflicts of Interest: Case Problems
Crista M. Cuccaro, UNC School of Government
- 10:15 a.m. to 10:30 a.m.** **Break**
- 10:30 a.m. to 11:45 a.m. Uniform Commercial Code: What Purchasers Need to Know
Steven C. Graham, C.P.M., CLGPO
*Vice President of Finance and Operations, Vance-Granville
Community College*
- 11:45 p.m. to 1:00 p.m.** **Lunch and Networking**
- 1:00 p.m. to 2:30 p.m. Case Problems—Topic TBD
Crista M. Cuccaro, UNC School of Government
- 2:30 p.m. to 2:45 p.m.** **Break**
- 2:45 p.m. to 4:00 p.m. Contract Provisions: The Good, The Bad, and The Totally
Unacceptable
Beth Smerko, *Former Senior Deputy County Attorney, Wake
County, North Carolina*
- 4:00 p.m.** **Adjourn**

Thursday, November 21, 2024

9:00 a.m. to 10:00 a.m.	Procurement Planning Cheryl Wright <i>Director of Procurement & Contract Management, Union County</i>
10:00 a.m. to 10:15 a.m.	Break
10:15 a.m. to 11:15 a.m.	Acquiring Property Through Leases Kara Millonzi, <i>Robert W. Bradshaw, Jr. Distinguished Professor of Public Law and Government, UNC School of Government</i>
11:15 a.m. to 12:00 p.m.	Brainstorming Session
12:00 p.m. to 1:00 p.m.	Lunch
1:00 p.m. to 2:00 p.m.	Risk Management in Public Contracting Precious Seabrooks, CISR, AIC <i>Risk Management Coordinator, Town of Cary</i>
2:00 p.m. to 2:15 p.m.	Break
2:15 p.m. to 3:15 p.m.	Managing Procurement in Your Organization: Panel Discussion Speakers TBD
3:15 p.m. to 4:00 p.m.	Introduction to Knowledge Check and Time for Questions Crista M. Cuccaro, UNC School of Government
4:00 p.m.	Adjourn

Attendance Policy

In order to receive a course completion certificate, participants must attend all sessions. The instructor reserves the right to withhold a course completion certificate to anyone who fails to satisfy these requirements.

Completion of Knowledge Check

To receive a course completion certificate from the School of Government, course participants must complete a 20-question multiple choice question “Knowledge Check” prior to midnight at the end of the day on Wednesday, December 4, 2024. No minimum score is required to obtain a course completion certificate. The Knowledge Check will be available after the class ends on Thursday.