

ESSENTIALS OF COUNTY GOVERNMENT

DAY 1

8:00am – 9:00am	Registration & Breakfast
9:00am – 9:15am	Welcome & Introductions
9:15 – 9:30am	Mock Board Meeting Scene 1
9:30am – 10:15am	Welcome to County Government / County Government 101
10:30am – 12:15pm	Open Meetings & Public Records
12:15pm – 1:15pm	Lunch
1:15pm – 1:30pm	Mock Board Meeting Scene 2
1:30pm – 3:30pm	Building & Managing Relationships
3:45pm – 4:30pm	Small table discussions and debrief

DAY 2

8:00am – 9:00am	Registration & Breakfast
9:00am – 9:15am	Mock Board Meeting Scene 3
9:15 – 10:15am	County Finance Top 10
10:30am – 11:15pm	Budget Overview and Exercise
11:30am – 12: 15pm	Financial Oversight and Internal Controls
12:15pm – 1:00pm	Lunch
1:00pm – 1:15pm	Mock Board Meeting Scene 4
1:15pm – 3:00pm	Ethics
3:00pm – 3:30pm	Small table discussions and debrief

