

## **CONTRACTING FOR CONSTRUCTION AND DESIGN SERVICES COURSE AGENDA**

**Tuesday, September 24, 2024 – Thursday, September 26, 2024**  
*In Person at the School of Government and Online via Zoom*

### **PRE-RECORDED LECTURES (2.5 hours of education)**

Pre-recorded lectures will be available in Canvas on or before Friday, September 13, 2024. Students must watch the following pre-recorded lectures **PRIOR** to Tuesday, September 24. The pre-recorded lectures are essential for understanding the material that will be covered in class and failure to watch the lectures may mean that you are denied a course completion certificate.

- Basic Legal Requirements for Procuring Construction and Repair (30 minutes)
- Specifics for Building Construction Contracting (30 minutes)
- Historically Underutilized Businesses (15 minutes)
- Qualifications Based Selection & the Mini-Brooks Act (30 minutes)
- Prequalifying Construction Contractors (15 minutes)
- Construction in Compliance with the Uniform Guidance (15 minutes)

## LIVE LECTURES & PRESENTATIONS

**Tuesday, Sept. 24, 2024**

**Day 1: Preparing for a Project  
(4 hours of education; 4.5 hours of total time)**

12:00 p.m. to 12:15 p.m.	Introduction and Course Overview (.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government
12:15 p.m. to 12:45 p.m.	Construction, Repair, or Service: Which One Is It? (0.5 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government
12: 45 p.m. to 2:00 p.m.	Starting with Specifications: Lecture and Exercise (1.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government Darren Redfield, <i>CLGPO City/County Purchasing Director</i> , City of Winston-Salem
<b>2:00 p.m. to 2:15 p.m.</b>	<b>Break</b>
2:15 p.m. to 3:30 p.m.	Contractor Licensing Requirements: Lecture (1.25 hr.) Anna Choi, <i>Partner</i> , Hedrick Gardner Kincheloe & Garofalo LLP Ryan Cody, <i>Director</i> , N.C. Licensing Board for General Contractors
<b>3:30 p.m. to 3:45 p.m.</b>	<b>Break</b>
3:45 p.m. to 4:30 p.m.	When Bidders Make Mistakes: Exercise (.75 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government

**Wednesday, Sept. 25, 2024**

**Day 2: Construction Methods and HUB Participation  
(4.5 hours of education; 5.5 hours of total time)**

9:00 a.m. to 9:30 a.m.	Report Out from Exercise (0.5 hr.)
9:30 a.m. to 10:00 a.m.	Encouraging Participation by Historically Underutilized Businesses: Requirements from State Law: Lecture (0.5 hr.) Crista M. Cuccaro <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i>
10:00 am to 10:45	HUB Reporting and Compliance: Lecture (.75 hr.) John Guenther, <i>Interim Deputy Director,</i> N.C. Office for Historically Underutilized Businesses
<b>10:45 a.m. to 11:00 a.m.</b>	<b>Break</b>
11:00 to 12:00	Contract Types and Structures Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i>
<b>12:00 p.m. to 1:00 p.m.</b>	<b>Lunch</b>
1:00 p.m. to 2:30 p.m.	Ask the Experts: Experienced Construction Professionals Panel (1.5 hr.) Rod Malone, <i>Attorney, Tharrington Smith</i> Katherine Peele, <i>Chief Practice Officer, LS3P Architects</i> Fredrick Davis, II, Senior Executive Director, Building Services, Durham County Public Schools

**Thursday, Sept. 26, 2024**  
**Day 3: Contract Management and Project Closeout**  
**(5.25 hours of education; 6.5 hours of total time)**

9:00 a.m. to 10:00 a.m.	Payment and Performance Bonds on Public Projects: Lecture (1.00 hr.) David A. Senter <i>Senior Counsel, Maynard Nexsen</i>
<b>10:00 a.m. to 10:15 a.m.</b>	<b>Break</b>
10:15 a.m. to 12:00 p.m.	Connecting the Dots: Contract Administration Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i> Fran Cameron, <i>Purchasing Manager, Guilford County</i>
<b>12:00 p.m. to 1:00 p.m.</b>	<b>Lunch</b>
1:00 p.m. to 2:00 p.m.	Storm Clouds Are Gathering: When Things Begin To Go Wrong Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i> Fran Cameron, <i>Purchasing Manager, Guilford County</i>
2:00 p.m. to 3:30 p.m.	Case Study: Federal Uniform Guidance & Construction (1.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i> Fran Cameron, <i>Purchasing Manager, Guilford County</i>

---

*Attendance Policy*

In order to receive a course completion certificate, participants must attend all sessions. Failure to satisfy this requirement may result in the instructor not issuing a course completion certificate.

*Completion of Knowledge Check*

To receive a course completion certificate from the School of Government, course participants must complete a 20-question multiple choice question “Knowledge Check” prior to midnight at the end of the day on Wednesday, October 2. No minimum score is required to obtain a course completion certificate. The Knowledge Check will be available after the class ends, around 4:00 p.m. on Thursday, September 26.