

CONTRACTING FOR CONSTRUCTION AND DESIGN SERVICES COURSE AGENDA

Tuesday, September 24, 2024 – Thursday, September 26, 2024
In Person at the School of Government and Online via Zoom

PRE-RECORDED LECTURES (2.5 hours of education)

Pre-recorded lectures will be available in Canvas on or before Friday, September 13, 2024. Students must watch the following pre-recorded lectures **PRIOR** to Tuesday, September 24. The pre-recorded lectures are essential for understanding the material that will be covered in class and failure to watch the lectures may mean that you are denied a course completion certificate.

- Basic Legal Requirements for Procuring Construction and Repair (30 minutes)
- Specifics for Building Construction Contracting (30 minutes)
- Historically Underutilized Businesses (15 minutes)
- Qualifications Based Selection & the Mini-Brooks Act (30 minutes)
- Prequalifying Construction Contractors (15 minutes)
- Construction in Compliance with the Uniform Guidance (15 minutes)

LIVE LECTURES & PRESENTATIONS

Tuesday, Sept. 24, 2024

**Day 1: Preparing for a Project
(4 hours of education; 4.5 hours of total time)**

12:00 p.m. to 12:15 p.m.	Introduction and Course Overview (.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government
12:15 p.m. to 12:45 p.m.	Construction, Repair, or Service: Which One Is It? (0.5 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government
12: 45 p.m. to 2:00 p.m.	Starting with Specifications: Lecture and Exercise (1.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government Darren Redfield, <i>CLGPO City/County Purchasing Director</i> , City of Winston-Salem
2:00 p.m. to 2:15 p.m.	Break
2:15 p.m. to 3:30 p.m.	Contractor Licensing Requirements: Lecture (1.25 hr.) Anna Choi, <i>Partner</i> , Hedrick Gardner Kincheloe & Garofalo LLP Frank Wiesner, <i>Director</i> , N.C. Licensing Board for General Contractors
3:30 p.m. to 3:45 p.m.	Break
3:45 p.m. to 4:30 p.m.	When Bidders Make Mistakes: Exercise (.75 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i> , UNC School of Government

Wednesday, Sept. 25, 2024

**Day 2: Construction Methods, HUB Participation, and Bonds
(5.75 hours of education; 7.0 hours of total time)**

9:00 a.m. to 9:30 a.m.	Report Out from Exercise (0.5 hr.)
9:30 a.m. to 10:00 a.m.	Encouraging Participation by Historically Underutilized Businesses: Requirements from State Law: Lecture (0.5 hr.) Crista M. Cuccaro <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i>
10:00 am to 10:45	HUB Reporting and Compliance: Lecture (.75 hr.) John Guenther, <i>Interim Deputy Director,</i> N.C. Office for Historically Underutilized Businesses
10:45 a.m. to 11:00 a.m.	Break
11:00 to 12:00	Payment and Performance Bonds on Public Projects: Lecture (1.00 hr.) David A. Senter <i>Senior Counsel, Maynard Nexsen</i>
12:00 p.m. to 1:00 p.m.	Lunch
1:00 p.m. to 2:30 p.m.	Ask the Experts: Experienced Construction Professionals Panel (1.5 hr.) Rod Malone, <i>Attorney, Tharrington Smith</i> Katherine Peele, <i>Chief Practice Officer, LS3P Architects</i> Fredrick Davis, II, Senior Executive Director, Building Services, Durham County Public Schools
2:45 p.m. to 4:00 p.m.	Federal Uniform Guidance & Construction: Lecture and Exercise (1.25 hr.) Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government, UNC School of Government</i> Fran Cameron, <i>Purchasing Manager, Guilford County</i>

Thursday, Sept. 26, 2024
Day 3: Contract Management and Project Closeout
(4.25 hours of education; 5.5 hours of total time)

9:00 a.m. to 9:30 a.m.	<p>Contract Types and Structures Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i>, UNC School of Government</p>
9:30 a.m. to 10:15 a.m.	<p>Contract Award and Administration Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i>, UNC School of Government</p>
10:15 a.m. to 10:30 a.m.	Break
10:30 a.m. to 11:15 a.m.	<p>Financial Management and Reporting Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i>, UNC School of Government</p>
11:15 a.m. to 12:00 p.m.	<p>Project Closeout and Evaluation Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i>, UNC School of Government</p>
12:00 p.m. to 1:00 p.m.	Lunch
1:00 p.m. to 2:30 p.m.	<p>Case Studies Crista M. Cuccaro, <i>Teaching Assistant Professor of Public Law and Government</i>, UNC School of Government</p>

Attendance Policy

In order to receive a course completion certificate, participants must attend all sessions. Failure to satisfy this requirement may result in the instructor not issuing a course completion certificate.

Completion of Knowledge Check

To receive a course completion certificate from the School of Government, course participants must complete a 20-question multiple choice question “Knowledge Check” prior to midnight at the end of the day on Wednesday, October 2. No minimum score is required to obtain a course completion certificate. The Knowledge Check will be available after the class ends, around 4:00 p.m. on Thursday, September 26.